



# **FEDERATION OF EUROPEAN SOCIETIES FOR TROPICAL MEDICINE AND INTERNATIONAL HEALTH**

## **Minutes General Assembly FESTMIH – February 10, 2010**

Heidelberg, Germany

**(unofficial draft pending approval at next FESTMIH General Assembly)**

### **Present:**

Pierre Ambroise-Thomas (PAT) (France), Zeno Bisoffi (ZB) (Italy, President), Martin Boeree (MB) (Netherlands, Vice-President), Núria Casamitjana (NC) (Spain, CRESIB), Simo Granat (SG) (Finland), Bruno Gryseels (BG) (Belgium), Josep Maria Jansà (JMJ) (Spain), Thomas Junghanss (TJ) (Germany, Secretary), Louis Loutan (LL) (Switzerland), Pascal Magnussen (PM) (Denmark), Gerri McHugh (GMH) (UK), Karen Marie Moland (KMM) (Norway), José Muñoz (JM) (Spain, CRESIB), Ana Nieto (AN) (EC /DG Research), Silvana Rigobon (SR) (Italy, minutes), Erich Schmutzhard (ES) (Austria), Frantisek Stejskal (FS) (Czech Republic), Patrick van der Stuyft (PvdS) (Belgium, Treasurer), Hans Wendte (HW) (Netherlands).

### **Agenda**

1. Opening and welcome
2. Approval of minutes from GA in Verona 7<sup>th</sup> December 2007 and GA in Verona 9<sup>th</sup> September 2009
3. Report of the President
4. Report of the Secretary
5. Financial Report by the Treasurer
6. Final report on Verona 2009, VI<sup>th</sup> European Congress on Tropical Medicine and International Health
7. Update on Barcelona 2011, VII<sup>th</sup> European Congress on Tropical Medicine and International Health
8. Introducing the election of the new board (criteria and candidates)
9. Election of the Board (President, Vice President, Secretary, Treasurer and Board Members) (statutes: art. n. 38, 42, 43, 44 of the statutes, downloadable from [www.festmih.eu/document/171](http://www.festmih.eu/document/171) )
10. How to organize support group / scientific committee for FESTMIH conferences? (interaction between FESTMIH and the country / society carrying out a FESTMIH conference)
11. Fund raising for FESTMIH, including revised membership fee
12. Appointment of managing secretary
13. FESTMIH and other European partnerships: TropMedEurope, TropNetEurope, TropEd, etc
14. FESTMIH and the European Commission (Senior Member of EC/DG Research invited to the General Assembly)
15. Report on Geneva Health Forum and possible synergies with FESTMIH
16. Report on TMIH
17. Code of conduct for organization of medical events
18. Opening FESTMIH to non-European societies / individual membership
19. Relationship to ASTMH
20. Relationship to IFTM

21. Any other business

### 1. Opening and welcome (TJ, ZB)

TJ (Secretary) and ZB (President) welcome all participants to the meeting.

### 2. Approval of minutes from GA in Verona 7<sup>th</sup> December 2007 and GA in Verona 9<sup>th</sup> September 2009

The minutes from the two FESTMIH General Assemblies held in Verona are approved.

### 3. Report of the President (ZB)

The organization of the ECTMIH has been the main activity of his mandate, but not the only one. He gives a *summary of Recommendations from the previous GA of December 2007*.

- *"All participants agreed on the need for professional support..."* : professional secretarial support secured since last GA (SR employed part time), yet to be secured for the future.

- *"Enhance the ownership of the National Societies in ECTMIH..."* : partly achieved with impressive commitment and input of most societies (see congress report). All Societies reaffirm commitment to support FESTMIH (Presidents' table at Verona congress dinner).

- *"The new scenario requires dealing with the private sector, find ways to liaise travel medicine and tropical medicine, and team up with international NGOs. Societies are (re)defining their role, only offering a subscription to TMIH is not enough to stay afloat"*: partly achieved with NGOs never so involved in the congresses, but yet not enough... Travel medicine a delicate/sensitive issue and marginal to the major goals of FESTMIH / ECTMIH, but should migration medicine be more central to FESTMIH's role? The importance of the issue emerged very clearly in M. Corachan's plenary lecture in Verona (1<sup>st</sup> Mediterranean Conference on Migration and Travel Health which was organized back-to-back with ECTMIH), and migration will be central in the next Barcelona congress. This issue is a challenge for the future.

- *"Suggestions to increase visibility: to improve the website, add a weblog and a discussion forum..."*. The website has been much improved (by SR), but it is extremely time consuming. Needs more contributions from the National Societies.

- *"Establish TMIH as FESTMIH official journal..."*: done and officially approved; the Federation has strengthened its links with TMIH.

- *"From here to Verona: use Verona as a Platform. Have key speakers reflect on FESTMIH. As part of the programme, to place FESTMIH in the spotlight and to fuel the debate on the role of tropical medicine and international health in a fast changing global environment ..."*: the FESTMIH mandate was more visible than in previous ECTMIHs.

- The future of FESTMIH: should there be individual membership? Should FESTMIH remain a Federation of Societies? ZB, concluding his two-year mandate as the FESTMIH president, expresses a very strong view in favour of moving to a European Society with individual membership. He says that we should invest on what we have achieved and definitely thinks that the time has come to make a step forward.

ZB thanks everybody for the support received during the two years of his presidency.

### 4. Report of the Secretary (TJ)

TJ gives an overview on the development of FESTMIH, starting from its establishment in 1995 in Hamburg to the currently 13 European countries represented by their respective national societies. He draws the attention to the unabated relevance of the mission and statutes of FESTMIH. In the first phase ECTMIH has been the main activity of the Federation, but now its aims and structure have evolved. Most importantly FESTMIH has adopted TMIH as the journal of the Federation.

FESTMIH complemented by ECTMIH and TMIH needs now to explore interactions and collaborations with other European activities in the field of Tropical Medicine and International Public Health (TropMedEurop, TropNetEurope etc) and beyond (TropEd and other international partners). Also NGOs are increasingly coming into the picture.

The changing perception of the role of FESTMIH is reflected in specific activities at the last ECTMIH in Verona in 2009 which will be continued in Barcelona in 2011:

- National TM&IH Societies at ECTMIH
- TMIH at ECTMIH
- The European Commission at ECTMIH
- EC funded research at ECTMIH
- International Organizations at ECTMIH
- NGOs at ECTMIH
- International standards at ECTMIH

ECTMIH in Verona was a great success. The overall quality of contributions has significantly improved and specific features of ECTMIH have been coined giving the liaison of FESTMIH – ECTMIH - TMIH visibility and a “face”.

The Federation has the potential to become a European platform promoting Tropical medicine and International Health across Europe and beyond in teaching, research, disease prevention and patient care.

## **5. Financial Report by the Treasurer (PvdS)**

The balance end 2009 remains almost the same as in the previous year (€25K) (see annex).

Foreseen expenses for 2010: expense claims: €5K; administrative support: €20K (this allows part time administrative support, till end of August) (see annex).

Requests for paying an (unchanged) membership fee will be sent out next week (Denmark has already spontaneously paid the fee for 2009).

With the current revenue from the membership fees paid by the national member societies important activities such as a secretariat (currently in the form of a half time post held by SR) are not sustainable. Resources to secure secretarial support and to develop additional activities need to be looked for.

We received no surplus from congresses since Hamburg (the €20K on the balance are essentially left over from the first conference). Generally it is hard to come out break even from conferences, particularly with the policy of low student rates and low rates for the participants from the South (which is a priority of FESTMIH).

LL enquires about the links between FESTMIH and ECTMIH in financial terms.

From the statutes, the Federation should receive a share of the profits (ES). Losses have never and can not be shared by FESTMIH since FESTMIH could not respond to losses. In recent conferences (e.g. Amsterdam) potential losses were covered by an insurance.

Revenues from commercial partners are not an option because we are neither interesting for them nor do we want to dilute our ethical standards (ZB).

Both the provisional budget and the accounting report are approved.

## **6. Final report on Verona 2009, VI<sup>th</sup> European Congress on Tropical Medicine and International Health**

ZB briefs on the Verona congress.

- 1.122 participants: 282 non-paying, 249 reduced fees. Major sponsors not for profit UNIDEA-UNICREDIT Foundation. Minor contributions from LSHTM and other exhibitors. Some sponsorship from industry. Verona Municipality contributed with a big reduction on the venue fee (equivalent to a sponsorship of about €100K).

- Final balance still not approved, but positive: ZB informs that the organizers' share of the profits of the Verona conference goes to FESTMIH. Most of it has already been used for secretarial support for FESTMIH.

- A formal evaluation with questionnaires was done for the first time in our congresses. The result was very positive with an average score of 2,45 on a scale from 1-outstanding to 5-poor (evaluation attached to this report). There was a good spirit in the congress that people appreciated. Good blend of scientific content. Unprecedented participation from National Societies, NGOs and other entities (EC, UNOOSA, Cochrane...). Open events on “hot” policy issues (migrant health in the Mediterranean) were very successful. Good media coverage (BMJ posted a very nice commentary on its blog). Participation was very good throughout the conference, till the last minute of the last day. In general the scientific content, events and logistics scored very high in the evaluation. On the negative side IT provision scored below average, and so did acoustics in some rooms. Some sponsors / exhibitors were not happy with IT, space and communications with PCO (feedback from sponsors not based on a formal evaluation).

- Participants: useful to ask for breakdown of nationalities of delegates to set targets for South-based participants at the next conference (GMH). 50 participants from low-resource countries were sponsored by IMTA (BG), around 25 by EC (TJ).

- TJ congratulates ZB for the results achieved at the Verona conference.

## **7. Update on Barcelona 2011, VII<sup>th</sup> European Congress on Tropical Medicine and International Health**

JMJ introduces SEMTSI and briefs about responsibilities of organizing the VII ECTMIH Congress in Barcelona. The Congress organizer is CRESIB (Centre for International Health Research, Barcelona). Manuel Corachan is Congress Chairman.

NC presents CRESIB and updates on the organization of the VII ECTMIH Congress in Barcelona. CRESIB's mission is to conduct internationally relevant research to improve the health of people who live in and

migrate from areas of the world with limited resources. Strong activity in cooperation and technical assistance, policy development and interventions (surveillance, prevention and control). Directed by Pedro Alonso, co-directed by NC. Research platforms: Mozambique (TB), Morocco (maternal health), Bolivia (Chagas disease).

7<sup>th</sup> ECTMIH Barcelona: "Global change, migration and health". This will be organized back-to-back with the 7<sup>th</sup> SEMTSI National Congress and the 2<sup>nd</sup> Mediterranean Conference on Migration and Travel Health. TropEd is interested to organize its international meeting on the same occasion, and so is Eurolife and other organizations.

Venue: CCIB, Centre de Convenciones, a big conference venue north of the city, situated close to the sea. Social events will take place in the old part of the city. Closure dinner in Dressanes.

The PCO is currently selected.

Agreed on the dates 2-6 October 2011, a good time ahead of the annual conference of the ASTMH.

The website and first announcement will be launched next month. April-June 2010 first draft of the programme. 2<sup>nd</sup> announcement planned for October 2010. Call for workshop and abstracts will go out in fall 2010.

The organizing committee: to be announced. Vice-presidents: TJ (FESTMIH), JMJ (SEMTSI), NC (CRESIB).

Scientific committee: all FESTMIH board members, and people that will actively take part and contribute.

Local committee: only local members.

2010: Spanish EU Presidency will enhance visibility.

Sponsorships and grants: Novartis will contribute 20K in 2009, and again in 2010 and 2011.

CRESIB will apply for a European grant (up to 100K).

## **8. Introducing the election of the new board (criteria and candidates)**

ZB asks who would accept to be candidate from the actual board.

PAT suggests TJ as next President. TJ accepts the candidature. JMJ offers his candidature as President or Vice-President. ZB considers to be Secretary for the next couple of years.

## **9. Election of the Board (President, Vice President, Secretary, Treasurer and Board Members) (statutes: art. n. 38, 42, 43, 44 of the statutes, downloadable from [www.festmih.eu/document/171](http://www.festmih.eu/document/171))**

The election is held with the following result: President: Thomas Junghanss (Germany), Vice-President: Josep Maria Jansà (Spain), Secretary: Zeno Bisoffi (Italy), Treasurer: Patrick van der Stuyft (Belgium).

Board members: Pierre Ambroise-Thomas (France) (confirmed), Hans Wendte (Netherlands), Gerri McHugh (UK). The Board also welcomes Frantisek Stejskal (Czech Republic) as an observer to the Board. The following Board members stepped down: Christopher Whitty (UK) and Gunnar Kvåle (Norway) as an observer to the Board.

The new President thanks the parting members for their commitment and input to FESTMIH and welcomes the new Board members.

TJ invites Norway as observing member of the board. KMM to verify availability with Jon Øyvind Odland.

### **DECISIONS:**

- **KMM to verify availability with Jon Øyvind Odland as observing member of the board.**

## **10. How to organize support group / scientific committee for FESTMIH conferences (ECTMIH)? Interaction between FESTMIH and the country/society carrying out a FESTMIH conference**

According to the statutes, FESTMIH is the organiser of ECTMIH. National societies are asked to host the conference. Secure the link between the local organisers and FESTMIH. Maintain FESTMIH's corporate identity for the conference, with the board being part of the scientific committee. It is important to have TJ in the organizing committee, to represent FESTMIH.

The strength of Verona was a set of distinct features which should be maintained to generate a specific recognizable format of ECTMIH. Such features are:

- National TM&IH Societies at ECTMIH
- TMIH at ECTMIH
- The European Commission at ECTMIH
- EC funded research at ECTMIH
- International Organizations at ECTMIH
- NGOs at ECTMIH
- International standards at ECTMIH

NC agrees; Barcelona will set scientific committee soon to start on the draft of the programme.

Important to be clear on the finances from the beginning. The issue of sharing potential profits between local organizer and FESTMIH has been discussed in the past already and a 50/50 divide has been agreed upon (MB, PM). Important to have an insurance in case of losses (TJ). The Society / Institution that accepts to organize a conference should do this on the basis of the principle of sharing between the local organizer and FESTMIH. As for the share, LL is right that FESTMIH which does not share the risks cannot impose a fixed share of benefits but on the other hand organizers are using the name and goodwill capital of FESTMIH and a minimum 50/50 is the FESTMIH recommendation. The final decision will remain with the organizers for the Barcelona Conference (ZB). In the future, however, a 50/50 profit share should be the contractual norm.

More societies should be encouraged to organize workshops. Should there be any kind of framework within which to choose themes? Are these sessions going to be peer reviewed? A protocol is needed to regulate the section and organisation of society workshops (GMH).

Free registration, reimbursement of invited speakers etc needs to be defined. In Verona this has been overdone to a certain extent. Generous rules for invitees from resource-poor settings, if not sponsored otherwise, should be maintained (ZB).

#### **DECISIONS:**

- **Board to establish more precise guidelines for how to handle workshops of the National Societies and other groups, and reimbursement of invited speakers at the FESTMIH conferences.**
- **Future Organisers of ECTMIH Conferences will stick to a 50/50 profit share.**

#### **11. Fund raising for FESTMIH, including revised membership fee**

##### Should national society membership fees of FESTMIH be increased?

MB and ZB regard an increase of national society membership from €1 to €5 per national society member already as feasible. This could be linked to reduced conference fees for national society members.

GMH reminds of the large differences in numbers of members between national societies and suggests a digressive model, e.g. €5 for the first 100 members, and then decreasing.

PM states that the members of the Danish Society for Tropical Medicine and International Health would probably not accept a rise in fee from €1 to €5.

Finnish Society still in the process of recognizing the advantages of being a member of FESTMIH. Not possible to discuss increase of fees at this stage (SG).

ZB appeals for a more European vision. The Italian Society, despite a very low membership fee of €26 (since this year raised to €35) has already approved to increase the membership fee for FESTMIH from €1 to €5. If FESTMIH gains strength this will be beneficial for all societies.

Too early to ask National Societies for an increase of national society membership fees to FESTMIH. One should wait at least until after the Barcelona conference. FESTMIH should still create more momentum to convince national societies and its members of the benefit from being a member (PAT, TJ).

##### Should there be the option of individual FESTMIH membership including fees?

FESTMIH would most likely attract young members. Membership could be opened to partners outside Europe, in particular Southern partners. This has to be discussed very carefully, FESTMIH must not appear as a competitor to national societies (TJ). Individual FESTMIH membership has to be discussed by each society (JMJ). Tropical Medicine / International Health Institutes as FESTMIH members to be considered.

Independent of the question national society / direct FESTMIH membership there should be some benefit of being a member, e.g. reduced (electronic) subscription of TMIH, reduced rates at ECTMIH, Global Forum etc (BG, GMH, MB).

##### Overall issue of fund raising

If FESTMIH wants to evolve it needs professional secretarial support. The difference with SR as managing secretary of FESTMIH is evident (TJ).

BG is convinced that there is money at the EC including EDCTP level which could be targeted. He also refers to €40K of unused TropMedEurop budget which could be channeled to FESTMIH for a bridging period if FESTMIH would be interested in a collaboration. TropMed has not been very active during the past 5 years. BG refers to the profits of TMIH which go to the owners including the Tropical Institute Antwerp. He could envisage Antwerp and possibly also other owners to invest profits to support FESTMIH. PvdS and TJ will consult the other TMIH editors and TJ specifically Marcel Tanner.

#### **DECISIONS:**

- **Board to formulate a proposal regarding national society membership fees to FESTMIH; TJ and PvdS to consult the other TMIH editors / owners regarding investment of profits to support FESTMIH.**
- **All are invited to be creative in finding ways of fund raising.**

## 12. Appointment of managing secretary

SR confirmed as managing secretary with the salary secured until August 2010.

## 13. FESTMIH and other European partnerships: TropMedEurope, TropNetEurope, TropEd, etc

BG: How to work together? The challenge is to create a strong European research platform for Tropical Medicine and International Health and a strong European platform for Global Health. TropMedEurope failed here.

European activities are fragmented, US is united, and we are missing out a big chance. Poverty related diseases and infectious diseases are areas in which we should join forces.

A meeting on 10<sup>th</sup> March at LHSTM (Andy Haines, Director, Marcel Tanner, Basel and Pedro Alonso, Barcelona, invite to the meeting), including selected European health institutions, targets this. It is intended to generate an initiative on "Global Health" hosted by ASPHER (European Association of Schools of Public Health). May form a platform that is more relevant for the European Commission. FESTMIH should play a role here and position itself. BG suggests to work towards FESTMIH being invited to the London meeting in March.

TJ: yes, FESTMIH should play a role and position itself. FESTMIH with its federalistic structure needs to be sure that the national societies are backing these activities and FESTMIH needs funds to become fully operational. This might not be possible at the speed at which some activities (e.g. the consortium which meets in London in March) are currently running. FESTMIH still can play an active part in these ongoing activities and there is usually room for more than one activity in the long run.

ZB: there are many issues on the table: 1. how to structure the collaboration with EC better? 2. how to define the relationship between FESTMIH and the big European Tropical Medicine / International Public Health Institutes? Cooperation is possible and welcomed, but FESTMIH must be stronger first, the risk is that the institutes would dominate the Federation / national societies. 3. the collaboration with Geneva Health Forum is desirable. Could in the future the Geneva Health Forum come under the umbrella of FESTMIH? This could result in annual conferences, i.e. ECTMIH and the Geneva Health Forum in alternate years.

GMH: many excellent activities but confusing for the "consumer". Would be desirable to improve coordination of activities.

MB: ambitions of the Federation are good. Careful approach to create a sustainable Federation. We were successful because we took it step by step. Danger of being overambitious. FESTMIH is inclusive, it welcomes also NGOs etc. In the statutes there is nothing against including institutes as members. Consider it, don't reject it.

PvdS: most of us anyhow work for these institutes.

TJ: art 19 of FESTMIH statutes: only societies can be active members. For institutions to become active members, we would have to change the statutes.

What are the objectives?

- TJ: Lobbying for tropical medicine and international health research funding at the EU level is important given the recent developments in the FP7 with the 2011 calls for NTD and Malaria, TB & AIDS closed and the call for International Health much reduced. To change this for the 2012 call one must start mobilizing now.

AN: The way to go: you need to voice it in the way you want it. TJ: FESTMIH has 13 national society members, we can achieve something. We have to start now to influence the call for 2012.

- Influencing the Global Health agenda: There is a Global Health communication currently being prepared at the EC. It is going to be published soon. (AN)

### DECISIONS:

- **TJ to participate in London meeting.**
- **The President in consultation with the Board to decide if and how FESTMIH should be actively involved in the initiative on Global Health hosted by ASPHER.**

## 14. FESTMIH and the European Commission

(Senior Member of EC/DG Research invited to the General Assembly)

Ana Nieto of EC/DG Research was welcomed to the General Assembly.

AN: DG Health, DG Development & DG Research are working on a European Global Health initiative. FESTMIH could play a role in advising EC on "Global Health/DC health issues". The diversity is the strength of the Federation.

Funding for infectious diseases research is on the increase, but poverty related and neglected diseases research are closed for the 2011 call. Mobilization must start now to change this again for 2012. We should have regular communication and work together on this important issue.

**DECISIONS:**

- **Board to prepare a formal intervention by FESTMIH on EC research priorities for 2012 and beyond, and to stimulate member societies to do the same at national level with country representatives.**

**15. Report on Geneva Health Forum and possible synergies with FESTMIH**

LL presented the Geneva Health Forum («Towards Global Access to Health»). Geneva, 19-21 April 2010. Biannual, it alternates with ECTMIH; this is the 3<sup>rd</sup> Forum held in Geneva.

Putting together many organisations in Geneva, active in promoting access to health. Links practitioners with policy makers. A partnership with FESTMIH should be established. Many members of FESTMIH are involved in the Geneva Health Forum.

It would be a great opportunity to advertise the Barcelona Conference. FESTMIH should be represented with a booth. Should be very cheap.

Each society can have a reduced group rate.

Could also be interesting to advertise the Geneva Health Forum at the ECTMIH (PvdS).

**16. Report on TMIH**

Issue already dealt with in previous points.

**17. Code of conduct for organization of medical events**

Guidelines that we propose to congress organizers, updated by ZB with the help of GMH and Esther Jurgens. Some associations that are particularly sensitive have their own code of conduct.

Point 12 needs clarification («*Commercial promotional material should be made available separately from official programmes and abstract book.*») (PvdS). We can write it in a clearer way (GMH).

Commercial symposia should be advertised separately (ZB).

The updated code of conduct is approved.

**DECISIONS:**

- **Make minor language adjustments in Code of Conduct, then put on web and circulate.**

**18. Opening FESTMIH to non-European societies / individuals**

Who can be members is discussed at length.

See statutes n. 18 and 19:

18. *Members are legal entities concerned with health sciences and the delivery of health care in the tropics.*

19. *Active membership is open to societies of European origin working in the health sector with activities in tropical countries following the same objectives as the Federation.*

ZB asks the assembly to delegate the board to discuss about private membership in a broader sense.

The assembly approves. The board is going to look into the issue of memberships, individual and institutions. Interesting to give opportunity for individual membership to those who cannot register through national societies (PvdS).

The board could meet at the Geneva Health forum (19-21 April).

**DECISION:**

- **The Board to explore in detail the membership issue including individual / institutes / NGOs and propose a workplan / chronogram of steps that would be needed for approval / implementation, including statutory changes.**

**19. Relationship to ASTMH**

Not covered

## 20. Relationship to IFTM

Not covered

## 21. Any other business

MB asks if there is any candidate for the VIII ECTMIH in 2013.

Switzerland could be interested (LL).

UK could be interested: Edinburgh could be a possible candidate (GMH).

Belgium: Maybe with the European Commission? Venue available in even years; maybe interested in organizing it in a low-resource country, e.g. in Rabat, Morocco (BG).

It is important to maintain the ECTMIH on a biannual basis. UK has already hosted the Liverpool congress, for Belgium and Switzerland it would be the first time, so they have the first option, if unavailable, then UK should be the choice (ZB).

### **DECISION:**

- **The Board to confirm availability of Switzerland, then Belgium, then UK for the 2013 ECTMIH.**

## Summary of actions / decisions

- 1. KMM to verify availability with Jon Øyvind Odland as observing member of the board.**
- 2. Board to establish more precise guidelines for how to handle workshops of the National Societies and other groups, and reimbursement of invited speakers at the FESTMIH conferences.**
- 3. Future Organisers of ECTMIH Conferences will stick to a 50/50 profit share.**
- 4. Board to formulate a proposal regarding national society membership fees to FESTMIH.**
- 5. TJ and PvdS to consult the other TMIH editors / owners regarding investment of profits to support FESTMIH.**
- 6. All are invited to be creative in finding ways of fund raising for FESTMIH.**
- 7. TJ to participate in London meeting.**
- 8. The President in consultation with the Board to decide if and how FESTMIH should be actively involved in the initiative on Global Health hosted by ASPHER.**
- 9. Board to prepare a formal intervention by FESTMIH on EC research priorities for 2012 and beyond, and to stimulate member societies to do the same at national level with country representatives.**
- 10. Make minor language adjustments in Code of Conduct, then put on web and circulate.**
- 11. The Board to explore in detail the membership issue including individual/institutes/NGOs and propose a workplan / chronogram of steps that would be needed for approval /implementation, including statutory changes.**
- 12. The Board to confirm availability of Switzerland, then Belgium, then UK for the 2013 ECTMIH.**